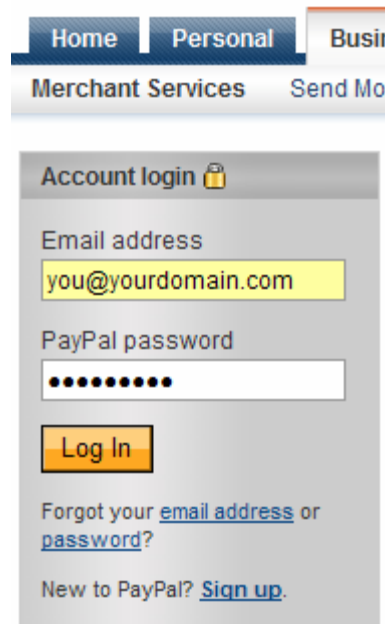


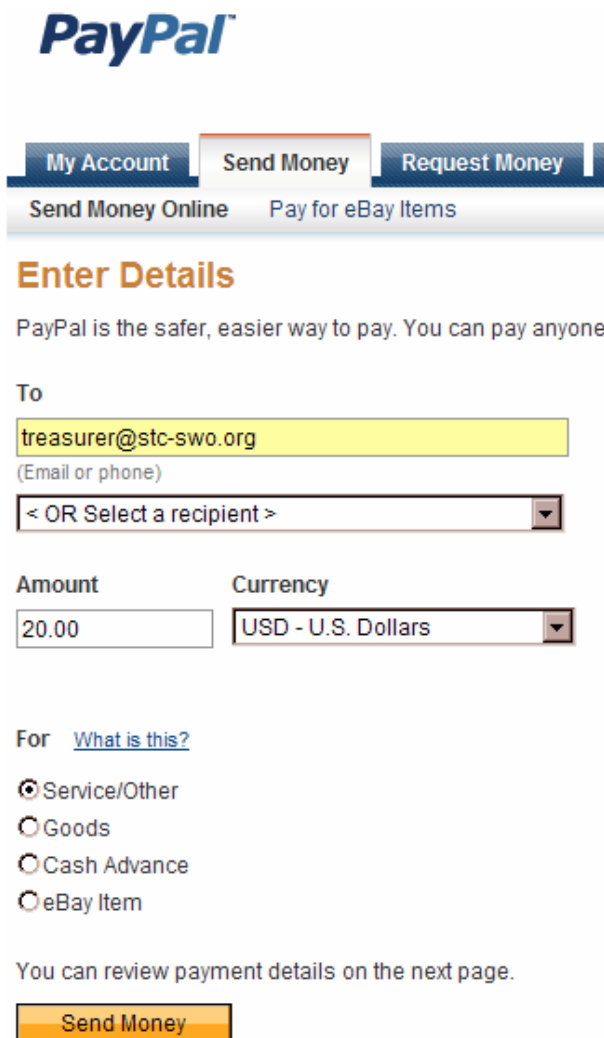
MAKING A PAYMENT TO SWO-STC VIA PAYPAL

If you have an existing PayPal account:

1. Navigate to <https://www.paypal.com/>
2. In the Account login area, enter Email address and PayPal password in the appropriate fields.
3. Click Log In. A "Logging in" message displays, followed by your "My Account Overview" page.



The screenshot shows the PayPal account login interface. At the top, there are navigation tabs: Home, Personal, and Business. Below these are links for Merchant Services and Send Money. The main section is titled "Account login" with a lock icon. It contains two input fields: "Email address" with the value "you@yourdomain.com" and "PayPal password" with masked characters. A "Log In" button is positioned below the password field. At the bottom, there are links for "Forgot your email address or password?" and "New to PayPal? Sign up."



The screenshot shows the "Enter Details" page for sending money on PayPal. The PayPal logo is at the top left. Navigation tabs include My Account, Send Money (selected), and Request Money. Below the tabs are links for "Send Money Online" and "Pay for eBay Items". The heading "Enter Details" is followed by the text "PayPal is the safer, easier way to pay. You can pay anyone". The "To" field contains the email address "treasurer@stc-swo.org" and a dropdown menu with the text "< OR Select a recipient >". Below this are fields for "Amount" (20.00) and "Currency" (USD - U.S. Dollars). A "For" section includes a link "What is this?" and four radio button options: "Service/Other" (selected), "Goods", "Cash Advance", and "eBay Item". At the bottom, there is a "Send Money" button and a note: "You can review payment details on the next page."

4. Click the Send Money tab.
5. Complete the form, entering treasurer@stc-swo.org in the To field.
6. Click the Send Money button.
7. Follow the on-screen instructions to complete the transaction.